

C O M M O N W E A L T H  
P U B L I C B R O A D C A S T I N G



## APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

### PERSONAL

|   |       |        |   |
|---|-------|--------|---|
| Last Name   | First | Middle | Date  |
| Address   |       |        | Home Telephone<br>(            )  |
| City  | State | Zip    | Business Telephone<br>(            )  |
| Have you ever applied for employment with us? <input type="radio"/> Yes <input type="radio"/> No<br>If yes, month, year and location  |       |        | Cell Telephone<br>(            )  |
| Position desired  |       |        | Salary Desired  |
| Apart from absence for religious observance, are you available for full-time work?<br><input type="radio"/> Yes <input type="radio"/> No If not, what hours would you work?   |       |        | Will you work overtime if asked? <input type="radio"/> Yes <input type="radio"/> No   |
| Special training or skills (languages, machine operation, etc.)   |       |        | When will you be available to begin work?   |
| Have you been convicted of a crime in the past ten years, excluding traffic offenses, which has not been annulled, expunged or sealed by a court?<br><input type="radio"/> Yes <input type="radio"/> No If yes, describe in full. |       |        | Are you over 18 years of age? <input type="radio"/> Yes <input type="radio"/> No<br>If not, employment is subject to verification of age. |
|   |       |        | Are you eligible to work in the U.S.?<br><input type="radio"/> Yes <input type="radio"/> No   |
| State names of relatives and friends working for Commonwealth Public Broadcasting Corporation.  |       |        |   |

### EDUCATION

|                          | Name & Location of School | Course of Study | Number of Years Completed | Did you graduate?                                     | Degree or Diploma |
|--------------------------|---------------------------|-----------------|---------------------------|---|-------------------|
| Graduate                 |                           |                 |                           | <input type="radio"/> Yes<br><input type="radio"/> No |                   |
| College                  |                           |                 |                           | <input type="radio"/> Yes<br><input type="radio"/> No |                   |
| Business/Trade/Technical |                           |                 |                           | <input type="radio"/> Yes<br><input type="radio"/> No |                   |
| High School              |                           |                 |                           | <input type="radio"/> Yes<br><input type="radio"/> No |                   |

#### Membership in Professional or Civic Organizations

(Exclude those which may disclose your race, color, religion or national origin)

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|  |



## MILITARY

Did you serve in the U.S. Armed Forces?  Yes  No

If yes, in what branch?

Describe any training received relevant to the position for which you are applying.

## REFERENCES

List below business references not related to you.

|   | Name/Address/Telephone | Position | Years Acquainted |
|---|------------------------|----------|------------------|
| 1 |                        |          |                  |
| 2 |                        |          |                  |
| 3 |                        |          |                  |

The information provided in this Application for Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I understand that my acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from it the nature and substance of the information contained in the report.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

*Information requested is needed for legally permissible reasons, including, without limitation, a legitimate occupational qualification or business necessity. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination based on age, citizenship and disability.*